



HOA Website: www.arrowcreek-hoa.com; HOA Email: acservic@associasn.com

Sent: 9/9/16; Revised 9/13/16

NOTICE & AGENDA FOR SPECIAL BOARD OF DIRECTORS MEETING & NOTICE OF THE 2017 BUDGET WORKSHOP TOWN HALL MEETING

The purpose of this notice/agenda is to inform you of the date, time, place and action items of the upcoming scheduled meeting of the Board of Directors. This meeting will be recorded in accordance with NRS 116. Draft minutes of this meeting will be available within 30 days after the meeting date. A copy of the audio recording, the minutes or a summary of the minutes of the meeting shall be provided to the unit's owner upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter. Minutes, together with other important HOA information is posted on the website at www.arrowcreek-hoa.com. An owner may record on audiotape or any other means of sound reproduction a meeting of the executive board if the owner, before recording the meeting, provides notice of his or her intent to record the meeting to the members of the executive board and the other units' owners who are in attendance at the meeting. Agendas are posted on the www.arrowcreek-hoa.com website.

EVENT: SPECIAL BOARD OF DIRECTORS MEETING
DATE/TIME: TUESDAY, SEPTEMBER 20, 2016, 6:00 pm
Location: ArrowCreek Residents Center - 2900 ArrowCreek Parkway

AGENDA

Pledge of Allegiance

Please note that the Board may take action on any of the following items:

- 1. Call to Order, Board Introductions, Roll Call, and Determination of Quorum**
- 2. Homeowner Comments:** Owners have the right to speak to the Board. This period is devoted to comments by units' owners about items listed on the agenda. A time limit of 3 minutes may be allotted per owner. No owner can give away their allotted time to expand another owner's time.
- 3. Fuels Maintenance Weed Spraying 2016** – Open sealed bids for weed spraying of the areas masticated under the 2015 grant work. Select a vendor. Action
- 4. Other Business (postponed from 8/16/16)**
 - a) Trademark Policy – Review of a new Trademark Policy for approval by the board. Action
 - b) Procurement Policy Update – Consider updates to the existing procurement policy. Action
 - c) *Discuss plans in consequence of Operations Manager retirement. Action possible*
- 5. Homeowner Comments:** This period is devoted to comments by units' owners and discussion of those comments about any matter affecting the community. Except in emergencies, no action can be taken upon a matter raised unless the item is specifically included on the agenda. A time limit of 3 minutes may be allotted per owner. No owner can give away their allotted time to expand another owner's time.
- 6. Adjournment**

EVENT NOTICE: The Budget & Finance Committee will be hosting a **Town Hall -2017 Budget Workshop** to review the proposed 2017 draft budget on **Wednesday, September 28, 2016, 6:00 PM** at the ACHOA Residents Club. **All owners are invited and encouraged to attend and to participate in this discussion about expenses and fees for 2017.** We hope you can make it!